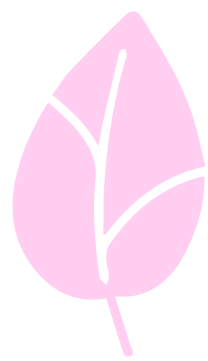




Western Oklahoma Christian School

2024 - 2025



Mrs. Britton's



# Pre-K Handbook

## Class Verse:

**Whatever you do, do it from the heart, as something done for the Lord, and not for people.**

**Colossians 3:23**



## Classroom Discipline:

I believe that a healthy classroom and learning environment for your child involves age-appropriate rules and consequences. Below are the classroom rules and some of the consequences you can expect throughout the year. I want to work with your children as much as possible, for the purpose of order in the classroom; however, students who are displaying disruptive behaviors will be given appropriate consequences at the discretion of the teacher. This includes breaking the regular classroom rules or any other behavior that is harmful and repeatedly disruptive to other students. I do absolutely understand that they are small children and will occasionally have difficult days. I will reach out to you if there is anything that I believe needs to be addressed.

I utilize a clip up/clip down chart in class. Each child starts at green every day, they get clipped up for good behavior and they clip down for disobeying, disruptive, or harmful behavior. If they clip to the top of the chart before the end of the day they get a special prize. Clipping down; I generally give them at least two warnings before clipping down. If they clip to yellow we talk about it and discuss the behavior, once clipped to orange they will miss out on part of a recess, specials class (PE, Computers, Library) or a fun activity such as centers that we may be doing in class. If they clip to red they will miss an entire recess, specials class or activity, if it is a continuing behavior they will see Mrs. Thomas and I will contact you.

I emphasize to the kids that they can be moved up or down the clip chart throughout the day. If they clip down they are not stuck there for the day. I emphasize that we can change our behavior at any point in the day and can make the decision right now to begin making better choices.

I also use gummy bears and marshmallows to reward and reinforce small positive behaviors that I like to see in class such as sitting quietly, following directions quickly, lending a helping hand to a friend, walking nicely in line etc.

### Our Rules

- Eyes Looking (point to your eyes)
  - Ears Listening (point to ears)
- Voices Quiet (put your finger to your lips)
- Hands to myself (hold your hands in front of you)
  - Feet still
  - Follow directions quickly
- Respect others and our classroom
  - Do your best



## Consequences and Rewards:

### When I obey the rules:

1. Able to participate in all activities that are offered.
2. Sticker or candy prize
3. Note home to tell your parents how awesome you are!

### When I do not obey the rules:

1. Warning
2. Talking with the teacher to make a better choice.
3. Missing out on center time or other activities - if I continue to make unwise choices.
4. Follow through with talking to the parent if student chooses not to participate appropriately in classroom activities continuously.

## REST TIME:

Rest time is 1:00- 2:15, children are not required to sleep but they do however have to lay quietly on their mat during rest time. We have several that do sleep. I realize that this can be a long time to lay still for those who do not sleep, generally after 20-30 minutes the ones who fall asleep will be asleep and I offer a quiet activity to those who are not sleeping. This activity is a privilege and can be taken away if they are being disruptive.

## SNACKS:

We have two snacks each day one in the morning and one in the afternoon. Each parent is responsible for sending their child with snacks for each day. You may send bulk snacks to keep at the school, I will let you know when those are getting low. I also ask parents to please send a water bottle with your child every day.

## Communication:

Every Tuesday your student will come home with a blue folder. This folder contains important information that should be looked over carefully. You will need to return the folder the next day, Wednesday.

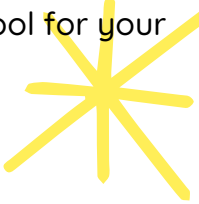
I will be using the GroupMe app for all communication. Please let me know if you are not receiving notifications from our thread. Also please be sure to interact in the GroupMe even if it is just "liking" a message in the thread or the app will remove you from the group.





### **Birthday Parties:**

I love to celebrate birthdays! When it is your child's birthday or close to it (if it falls on a weekend) please feel free to send a special snack for the class to celebrate with if you would like. Please send enough for all kiddos in the class. (we have 7) You may also send birthday party invitations to the school for your child to hand out as long as they bring enough for everyone in the class.



### **Classroom Parties**

We will have three school wide parties this year. Each class will have their own celebration that day. Parents will be in charge of planning the activities for each party. I will have a sign up sheet at our first parent teacher conference.

Christmas Party- December 20th

God's Love Party- February 14th

Resurrection Party- April 17th

### **Field Trips**

We will have a field trip every nine weeks. When going on field trips, every child will need to bring their own car seats. The State of Oklahoma requires that children under the age of 8 ride in a "child safety restraint system". If you cannot accompany your child and someone else needs to drive him/her, we will require that you bring his/her booster seat for us to use that day.

### **Grades**

The students will receive satisfactory, needs time, or needs improvement grades. These will be based on participation, their ability to perform different skills, and ability to recognize colors, letters, and numbers we studied.

I will be going over the expected skills with you during parent- teacher conference.

